

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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By: County Council

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**SUBJECT:** Approval of the Montgomery County Portion of the FY 2023 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2023 Planning Activities Workprogram

**Background**

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2023 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, notice of a public hearing was given and a public hearing was held on the Operating Budget and the Executive's recommendations.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2023 Operating Budget in the amounts shown below.

<b>Part I. Administration Fund</b>				
	<b>M-NCPPC Jan 2022 Request</b>	<b>Council Changes</b>		<b>Council Approved Expenditures</b>
		<b>Additions</b>	<b>Subtractions</b>	
Commissioners' Office (Note 1)	1,144,059		(5,309)	1,138,750
<b>Planning Department</b>				
Planning Director's Office (Note 2)	1,526,362	83,300		1,609,662
Management Services (Note 3)	1,160,147		(3,600)	1,156,547
Communications Division (Note 3)	1,666,049		(2,000)	1,664,049
Countywide Planning & Policy (Note 3 & 4 & 12)	3,250,296		(113,600)	3,136,696
Downtown Planning (Note 2 & 3)	1,718,568		(86,400)	1,632,168
Mid-county Planning (Note 3)	2,190,794	2,200		2,192,994
Upcounty Planning (Note 3)	2,166,337	5,500		2,171,837
Intake & Regulatory Coordination (Note 3)	1,084,282	2,300		1,086,582
Information Technology and Innovation (Note 3 & 5)	4,046,478		(29,229)	4,017,249
Research and Strategic Projects (Note 3 & 6)	1,264,733		(132,721)	1,132,012
Support Services (Note 7 & 8)	2,665,038		(84,516)	2,580,522
<b>Subtotal Planning</b>	<b>22,739,084</b>	<b>93,300</b>	<b>(452,066)</b>	<b>22,380,318</b>
<b>Central Administrative Services</b>				
Department of Human Resources and Management (Note 9)	2,789,940		(8,735)	2,781,205
Department of Finance (Note 9)	2,465,034		(13,370)	2,451,664
Legal Department	1,648,250			1,648,250
Merit System Board	83,888			83,888
Office of Inspector General (Note 9)	463,981		(28,371)	435,610
Corporate IT (Note 10)	1,651,772		(24,663)	1,627,109
Support Services (Note 11)	690,219		(24,091)	666,128
<b>Subtotal Central Administrative Services</b>	<b>9,793,084</b>	<b>-</b>	<b>(99,230)</b>	<b>9,693,854</b>
Nondepartmental	3,634,774			3,634,774
<b>Total Administration Fund</b>	<b>37,311,001</b>	<b>93,300</b>	<b>(556,605)</b>	<b>36,847,696</b>

Note 1: Reduction in supplies/materials, and in staff training/conferences

Note 2: Moved Placemaking Initiative from Downtown Planning Division to Planning Director Division

Note 3: Reduction, deferment, or elimination of seminars and training; and reallocation of remaining between divisions

Note 4: Reduction to funding for Growth and Infrastructure Policy Update

Note 5: Reduction to inflationary increase for contracts and supplies

Note 6: Elimination of funding for Redevelopment Tools Study

Note 7: Elimination of dept share of ERP replacement funding

Note 8: Reduction to transit subsidy for Wheaton HQ

Note 9: Hiring lapse for new position(s)

Note 10: Reduction of funding for Office 365 enhancements

Note 11: Reduction in offsite rental expense and reduction in payroll postage

Note 12: Elimination of Parking Lot Design Study

<b>Part II. Park Fund</b>				
	<b>M-NCPPC Jan 2022 Request</b>	<b>Council Changes</b>		<b>Council Approved Expenditures</b>
		<b>Additions</b>	<b>Subtractions</b>	
Director of Parks	1,540,485			1,540,485
Public Affairs & Community Partnerships	3,120,462			3,120,462
Management Services	3,154,392			3,154,392
Information Technology & Innovation ( <b>Note 13</b> )	3,004,760	431,105		3,435,865
Park Planning and Stewardship	7,003,958			7,003,958
Park Development	4,163,071			4,163,071
Park Police	16,980,209			16,980,209
Horticulture, Forestry & Environmental Education	12,104,267			12,104,267
Facilities Management	14,117,296			14,117,296
Northern Parks	11,723,267			11,723,267
Southern Parks ( <b>Note 16</b> )	16,305,701	100,000		16,405,701
Support Services ( <b>Note 13 &amp; 15</b> )	14,530,008		(1,524,205)	13,005,803
<b>Subtotal Park Operations</b>	<b>107,747,876</b>	<b>531,105</b>	<b>(1,524,205)</b>	<b>106,754,776</b>
Nondepartmental	10,269,683			10,269,683
Debt Service ( <b>Note 14</b> )	7,202,008		(629,989)	6,572,019
<b>Total Park Fund</b>	<b>125,219,567</b>	<b>531,105</b>	<b>(2,154,194)</b>	<b>123,596,478</b>
Note 13: Transfer ActiveMontgomery staff from Enterprise Fund to Park Fund; chargebacked to Enterprise Fund				
Note 14: Reduction in capital projects debt service				
Note 15: Reduction in funding for debt service for capital equipment				
Note 16: Increase in funding for nutrient management for athletic fields				

<b>Part III. Grants</b>				
	<b>M-NCPPC Jan 2022 Request</b>	<b>Council Changes</b>		<b>Council Approved Expenditures</b>
		<b>Additions</b>	<b>Subtractions</b>	
Admin Fund Future Grants	150,000	-		150,000
Park Fund Future Grants	400,000	-		400,000
<b>Total Expenditures</b>	<b>550,000</b>	<b>-</b>		<b>550,000</b>

Part IV. Self Supporting Funds				
	M-NCPPC Jan 2022 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Enterprise Fund	10,613,078	-		10,613,078
Property Management Fund	1,737,800	-		1,737,800
<b>Total Expenditures</b>	<b>12,350,878</b>	<b>-</b>		<b>12,350,878</b>

Part V. Advanced Land Acquisition Debt Service Fund				
	M-NCPPC Jan 2022 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Debt Service	132,550	-		132,550
<b>Total Expenditures</b>	<b>132,550</b>	<b>-</b>		<b>132,550</b>

Part VI. Internal Service Funds				
	M-NCPPC Jan 2022 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Risk Management Fund	3,433,966	-		3,433,966
Capital Equipment Fund	3,813,114	-	-	3,813,114
CIO Fund	2,467,564			2,467,564
CWIT Fund	646,301			646,301
Wheaton Headquarters Building Fund	2,937,103	-		2,937,103
<b>Total Expenditures</b>	<b>13,298,048</b>	<b>-</b>		<b>13,298,048</b>

Part VII. Special Revenue Fund				
	M-NCPPC Jan 2022 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Park Activities	3,177,489	-		3,177,489
Planning Activities	4,152,551	-		4,152,551
<b>Total Expenditures</b>	<b>7,330,040</b>	<b>-</b>	<b>-</b>	<b>7,330,040</b>

2. This resolution includes funds to provide compensation adjustments for merit pay increments, cost of living adjustments, reclassification compensation adjustments, and/or lump sum payments that do not exceed the amount proposed in the Commission's FY23 budget.
3. The Commission's labor cost targets are budgeted in the Non-Departmental Account. Following the conclusion of collective bargaining negotiations, the Commission may distribute the non-departmental compensation funding to the applicable departments and divisions provided the total allocation does not exceed the amount proposed in the Commission's FY23 budget. This only applies to the tax supported funds.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2023. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2023 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2022; (3) the program was included in the FY 2023 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2023. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$1,803,300 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates \$4,325,455 from the Water Quality Protection Fund, which consists of \$428,100 to the Planning Department and \$3,897,355 to the Department of Parks, for expenses incurred to perform the following activities:
  - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.
9. The Council appropriates \$100,000 from the Cable Fund to the Department of Parks for the Connected Parks initiative in FY23.
10. The Council approves the transfer of \$500,000 from the Administration Fund to the Development Review Special Revenue Fund in FY23.
11. The Council approves the master plan schedule attached to this resolution. The Comprehensive Study of Redevelopment Tools and the Parking Lot Design Study did not receive funding for professional services.

This is a correct copy of Council action.

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Judy Rupp,  
Clerk of the Council

**FY23 Adopted Master Plan and Major Projects Schedule**  
**May 2022**

Master Plan & Major Projects	2022												2023												2024											
	FY22						FY23						FY24																							
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J						
Corridor Forward: The I-270 Transit Plan		H																																		
Potomac Overlook Historic District Historic Preservation Master Plan Amendment		H																																		
Silver Spring Downtown and Adjacent Communities Sector Plan		H																																		
Thrive Montgomery 2050 General Plan Update																																				
Rustic Roads Functional Master Plan Update																																				
Edward U. Taylor School Historic Site Historic Preservation Master Plan Amendment																																				
Takoma Park Minor Master Plan Amendment																																				
Fairland and Briggs Chaney Master Plan																																				
Pedestrian Master Plan																																				
Life Sciences/Great Seneca Science Corridor Plan Amendment Phase 2																																				
Friendship Heights Urban Design Study																																				
University Boulevard Corridor Plan																																				
Clarksburg Master Plan Amendment																																				
Silver Spring Communities Master Plan																																				
Growth and Infrastructure Policy																																				
Predictive Safety Analysis																																				
Access Management Study																																				
Equity Opportunity Index																																				
Wheaton Downtown Study																																				
Redlining/Segregation Mapping Tool																																				
Innovative Housing Tool Kit																																				
Countywide Transportation Data Asset Management Strategy																																				
Attainable Housing Strategies Initiative																																				
Update Incentive Density Implementation Guidelines - CR & Employment Zones																																				
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